

## MEETING MINUTES

### AUTOMOBILE THEFT PREVENTION AUTHORITY BOARD MEETING

December 15, 2017

Michigan State Police (MSP) Brighton  
Post 4337 Buno Road  
Brighton, Michigan 48114

#### BOARD MEMBERS PRESENT:

Col. Kriste Kibbey Etue,  
Chair Undersheriff  
Michael McCabe Chief  
Curtis Caid  
Ms. Lori Davis  
Mr. Mike Thompson  
Mr. Gene Adamczyk

#### ATPA STAFF PRESENT:

Mr. Tim Bolles, Assistant Division Director, Grants and Community Services Divisions  
Mr. Tim Bailor, Program Coordinator  
Ms. Sandy Long, Financial Specialist

#### VISITORS PRESENT:

Mr. Shawn Sible, Michigan State Police, Administrative Services Bureau  
Ms. Nancy Becker Bennett, Michigan State Police, Grants and Community Services Division

#### 1. CALL TO ORDER AND OPENING REMARKS

The meeting of the Board of Directors of the Automobile Theft Prevention Authority (ATPA) was called to order by Colonel Etue at 1:42 p.m.

#### 2. READING OF THE ANTI-TRUST STATEMENT

Colonel Etue began the meeting by reading the anti-trust statement.

#### 3. APPROVAL OF MINUTES – August 17, 2017 and November 6, 2017 BOARD MEETINGS

After confirming there were no comments regarding the minutes, Colonel Etue requested a motion to accept the minutes of the August 17, 2017, meeting. Chief Caid moved to approve the minutes and Mr. Thompson seconded the motion. Colonel Etue called for a vote and the minutes were unanimously approved. Colonel Etue requested a motion to accept the minutes of the November 6, 2017, meeting. Mr. Thompson moved to approve the minutes and Undersheriff McCabe seconded the motion. Colonel Etue called for a vote and the minutes were unanimously approved.

#### 4. ADDITIONS TO THE AGENDA

Undersheriff McCabe commented the ATPA Bylaws require the board elect a vice chairperson.

After a short discussion, Colonel Etue requested a motion to vote for a board member to serve as vice chair. Chief Caid was nominated to fill the position for the remainder of the term ending in July, 2018. Colonel Etue requested a motion to accept Chief Caid as ATPA Vice Chairperson. Undersheriff McCabe moved to approve the nomination and Mr. Thompson seconded the motion. Colonel Etue called for a vote and the nomination was unanimously approved.



5. INTRODUCTION OF NEW BOARD MEMBER

Colonel Etue introduced Mr. Gene Adamczyk as the newest ATPA Board member representing purchasers of automobile insurance. Mr. Adamczyk stated he looks forward to working with the board in this capacity.

6. OLD BUSINESS

Mr. Bolles provided an update on the 2018 ATPA Conference. The conference will take place at the Crystal Gardens Banquet Center in Howell, Michigan, on Thursday, May 17, 2018. Ms. Kirby Plessas has agreed to be the keynote speaker on the topic of Open Source Intelligence Internet Technology.

7. NEW BUSINESS

The MIOC analyst presentation was postponed and has been rescheduled for the February 1, 2018, board meeting. (Note: Board Meeting since rescheduled for March 22, 2018)

Mr. Bolles reported that House Bill 5013 was defeated in the house on November 2, 2017. There is no current legislation in regards to Michigan no fault insurance, the ATPA, or the creation of the fraud authority.

Mr. Bolles discussed the latest developments with H.E.A.T. and the ATPA. The H.E.A.T. tip line is being moved to MSP Operations. Work is ongoing regarding logistics and other information that needs to be gathered for when a tip comes into MSP Operations.

Ms. Long presented the board with a spend plan to assist in spending down the ATPA carry forward. Auto theft teams requested equipment items; nonprofit groups requested supplies. The board has asked for more information about the common items requested by the teams, such as pole cameras and LPR's, to see if these items could possibly be purchased in quantity from the manufacturer(s) at a better price. The non-profit supplies were approved along with the upgraded tent package. The board would like to see the pricing break down for the marketing/advertising/public awareness in more detail before a decision can be made on which category would be best for the ATPA. The additional funding for the MIOC analyst has been tabled until the board is presented with current analytical and statistical information on the benefits of supporting this position in a full time capacity.

Mr. Bailor opened up discussion on the review of the ATPA plan of operation. This document has not been updated since 2012 and was sent to the board for their review several weeks prior to this meeting. The ATPA has added new language to include commercial vehicles as well as removed items that are in a constant state of change and are addressed in the grant application and/or contract. This document will be compared and reviewed with the ATPA Bylaws to verify if updates will need to be added to the bylaws.

After confirming there were no comments or changes regarding the Plan of Operation, Colonel Etue requested a motion to accept the Plan of Operation as presented. Chief Caid moved to approve the Plan of Operation and Mr. Adamczyk seconded the motion. Colonel Etue called for a vote and the updated Plan of Operation was unanimously approved.

Mr. Bailor gave an update on the ATPA hosting new vehicle training(s) at the North American International Auto Show (NAIAS). There are some issues with finding a date and space for a conference room, but staff will continue to work on getting this confirmed before the New Year. Update: After continued attempts to make contact with NAIAS staff to get an exact date and time for this training event, the ATPA was unable to get required information in proper time, and therefore, will not be hosting this event. Next year the ATPA will require NAIAS to supply required information well in advance so that this training is current and informative.

At the next board meeting, Undersheriff McCabe requested a detailed breakdown of all expenses for the ATPA budget. He also requested to discuss in more detail the auto theft stats and the percentage differences as they pertain to the occurrence of auto theft crimes increasing in the past year.

8. PUBLIC COMMENT

No public comment.

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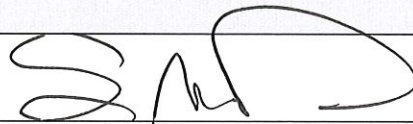
9. NEXT MEETING

The next ATPA meeting will be March 22, 2018, at 1:30 p.m. at the MSP Brighton Post, 4337 Buno Road, Brighton, Michigan 48114.

10. ADJOURNMENT

Colonel Etue requested a motion to adjourn. Mr. Thompson moved to adjourn and Chief Caid seconded the motion. Colonel Etue called for a vote. The motion was unanimously approved, and the meeting was adjourned at 2:45 p.m.

APPROVED:



Spl/F/Lt. Scott Woodard, Executive Director